

Board of Supervisors Meeting SWCD
December 14, 2017
Fremont, OH

A regular scheduled Board of Supervisors was held at the Sandusky County Soil & Water Conservation District office located at 2000 Countryside Drive in Fremont, Vice Chairman Dave Warner presiding. The meeting began at 7:05 a.m.

Roll Call:	Scott Chalfin	P
	Greg Diedrich	P
	Keith King	P
	Peter Miller	A
	Dave Warner	P

Also present: Matt Browne, Becky Duncan, Clark Hutson and Sandy Yohe. Newly elected supervisor Lee Havens also attended.

King moved to accept the minutes of November 9th as mailed. Diedrich seconded with no further discussion. Motion carried.

The financial report for the period of November 1 -30, 2017, for the district was reviewed. Special fund beginning balance November 1, 2017, \$176,532.45, income of \$6,497.00, minus disbursements of \$5,348.30, leaving an ending cash balance November 30, 2017, \$177,681.15. District fund checking beginning balance November 1, 2017, \$22,349.87 , income of \$30.00, disbursements of \$106.00 check #3637 – Engler Printing, envelopes, \$98.11, #3638 – Walmart, office supplies, \$133.75 check # 3639 – Matt Browne, reimbursement for mileage, leaving an ending balance November 30, 2017, of \$22,042.01. Star Bank of Ohio Savings Account beginning balance November 1, 2017, \$3,644.88, plus monthly interest income \$3.73, leaving an ending balance November 30, 2017, of \$3,648.61. Croghan Colonial Bank CD Account beginning balance November 1, 2017, \$25,987.43, plus interest income \$9.17, leaving ending balance November 30, 2017, of \$25,996.60. Diedrich moved to accept the financial report has presented. King seconded with no further discussion. Motion carried.

Yohe’s report was in the board packets and she asked if there were any questions. Yohe informed the board she would like the board to approve the 2018 WLEB general assistance grant application in the amount of \$8,000.00, is available for those SWCDs in which 30% or more of their county’s land area is located within the WLEB. Diedrich moved to submit the WLEB Grant. Chalfin seconded the motion with no further discussion. Motion carried.

Yohe would like the board to approve sending Brown to the Technician Development Program Level 2 the cost is \$270.00 and I would like the board to pick up the basic hydraulics class for Stockmeister the cost is \$40.00. Diedrich moved to cover the cost of \$310.00 for Brown and Stockmeister to attend. King seconded the motion with no further discussion. Motion carried.

I would like the board to approve one new cooperator. King moved to approve the new cooperator. Chalfin seconded the motion with no further discussion. Motion carried.

King volunteered to set on the WLEB joint board.

Browne’s report was in the board packets and he asked if there were any questions. Browne had no board action.

Stockmeister board report is in the board packets since she was unable to attend the meeting.

Scheffler's report was emailed to Yohe and she added to the boards packets.

Duncan's report was in the board packets and she went over her report and asked if they had any questions. She informed the board she had nothing for them to sign.

Diedrich moved to pay Special and District current bills of \$5,239.88, additional bills: Walmart, supplies, \$80.89 and Browne, mileage reimbursement \$159.43, totaling \$5,480.20. Chalfin seconded with no further discussion. Motion carried.

Warner asked for a motion to go into executive session for personnel to do employees evaluations. Chalfin moved to go into executive session. Diedrich seconded the motion with roll call taken: Chalfin – yea, Diedrich – yea, King – yea and Warner – yea. The board invited newly elected Lee Havens and Clark Hutson, Program Specialist to join the executive session.

The meeting reconvened back to general session at 10:00 a.m.

Chalfin moved effective January 1, 2018, for 1% pay increase for office manager Sandy Yohe. King seconded the motion with no further discussion. Motion carried.

Annual and Sick leave ending balances for the staff: Browne – vacation – 22.67; sick – 42.46 and Yohe – vacation – 474.00; sick – 841.00. This report is accurate as of December 14, 2017.

The next scheduled board meeting will be January 11, 2018, 8:00 a.m., at the SWCD office.

King moved to adjourn the meeting at 10:06 a.m. Chalfin seconded with no further discussion Motion carried.

Respectfully submitted by Sandy Yohe.

Peter Miller, Chairman

Greg Diedrich, Secretary-Treasurer