



Project: Sandusky County Juvenile Detention Center
HVAC System Upgrades

Date: October 18, 2023

Job No.: 0318 5000.049A (18120)

Re: Addendum #2 Items

To: Theresa Garcia, Sandusky County Administrator

Page Quantity: Thirteen (13)

Remarks: This Addendum supplements and amends the original Plans and Specifications and shall be taken into account in preparing proposals and shall become part of the Contract Documents. Note: this Addendum is issued to bidders of record. It is the prime contractor's responsibility to forward this Addendum information to all affected suppliers and sub-contractors and/or make adjustments relative to the proposal.

ADDENDUM #2

- ITEM 1: Specifications: Add Specification section "01 1000 – Summary of Work – Single Contract" is attached herewith.
- ITEM 2: Specifications: Add specification section "01 1020 – Alteration Project Procedures" is attached herewith.
- ITEM 3: Specifications: Refer to specification "00 8011 – Supplementary Conditions," paragraph 1.13 "Special Security / Background Check Requirements," found on page 00 0811-4. The following text shall be added to this paragraph:

As a consequence of this facility being a secured detention operation, the contractor shall abide by the security and background check requirements being enforced by Sandusky County as noted in the forms attached herewith. The forms are included as follows:

- A. Sandusky County Juvenile Justice Center Statement of Confidentiality.
- B. Sandusky county Commercial Staff Background Investigation Disclosure Form.

***** End of Addendum Items *****

Please do not hesitate to contact us if there are any questions.

From: Bob Brannan, P.E.

SECTION 01 1000 – SUMMARY OF WORK – SINGLE CONTRACT

PART 1 - GENERAL

1.1 REQUIREMENTS INCLUDED

- A. The work to be performed consists of furnishing all the labor, material, equipment, transportation, and necessary services required by the contract drawings and specifications to complete the project.

1.2 RELATED REQUIREMENTS

- A. General and Supplementary Conditions.

PART 2 - SCOPE OF WORK

2.1 PRIME CONTRACT

- A. It is intended that one (1) lump sum Contract be awarded for the work required to complete the entire project.
- B. The Owner reserves the right to bid and award additional related contracts.

2.2 The Contract will consist of the following specific work items, as well as all incidental work required to accomplish the intent of the Contract Documents:

- A. All site work, including but not limited to: Clear the building area, remove and stockpile all topsoil, excavate/backfill the construction site to the proposed grades and the required compaction, all utility lines from public utility tie-in to the building service unless indicated otherwise either on the drawings or within other paragraphs of this specification section.
- B. Furnish and install all general trade items required for the complete construction of the project, including but not limited to, structure and accessories, foundations, slabs, curbs, masonry, roofing, doors, windows, hardware, finishes, and miscellaneous equipment as indicated or specified.
- C. Furnish and install all asphalt and concrete pavement indicated. Coordinate with all other contractors installing underground conduit, piping, or equipment.
- D. Rough and finish grade the project site, including regrading the existing topsoil stockpiles. Reseed areas disturbed during construction.
- E. Furnish and install the piping, ductwork, insulation, equipment, and controls indicated or required for a complete installation as shown on the Mechanical plans and specifications.
- F. Furnish and install heating, cooling, and ventilating equipment indicated or required for a complete installation as shown on the Mechanical plans and specifications.

- G. Furnish and install the piping, vents, valves, insulation, and plumbing fixtures indicated or required for a complete installation as shown on the Plumbing plans and specifications.
- H. Furnish and install all plumbing equipment indicated or required for a complete installation as shown on the Plumbing plans and specifications.
- I. Furnish and install all conduit, wiring, equipment, fixtures, controls, panels, and connections indicated or required for a complete installation as shown on the Electrical plans and specifications.
- J. Schedule and coordinate all utility outages to existing and adjacent buildings during and required tie-ins as not to disrupt their operations.
- K. Connections to utilities.

PART 3 - SCHEDULING THE WORK

- 3.1** The General Contractor shall be responsible for scheduling the work to allow the project to be completed by the dates indicated in the contract, including allowances for bad weather. Provide the Owner with weekly updates on the progress of the project and any change in projected completion date. Onsite construction work shall start no earlier than April 1, 2021.

PART 4 - DEFINITIONS

- 4.1** Project Identification: Sandusky County Capital Improvements Bid Package 5
 - A. Project Location:
Sandusky County Juvenile Detention Centet – 2351 Countryside Drive, Fremont, OH 43420
- 4.2** The “Owner” refers to: Sandusky County Commissioners, 622 Croghan Street, Fremont, Ohio 43420
 - A. Owner’s Representative:
 - 1. Ron Hiser
1701 Fifth Street, Fremont, Ohio 43402
419-334-6249
- 4.3** The “Architect/Engineer” refers to the firm of Kleinfelder, Inc., 1168 North Main Street, Bowling Green, Ohio 43402, or their authorized representative.
 - A. Architect/Engineer:
Robert Brannan, PE
1168 North Main Street
Bowling Green, Ohio 43402
419-352-7537

PART 5 - OWNER OCCUPANCY

- 5.1 The Owner will occupy the site and premises during the entire period of construction. Stage all work to facilitate the conduct of normal operations.
- A. Cooperate with Owner to minimize conflict, and to facilitate Owner's operations.
 - B. Schedule the Work to accommodate Owner occupancy.

PART 6 - LAYING OUT WORK

6.1 LAYING OUT WORK

- A. Before ordering any material or performing any of the work each Contractor or Subcontractor shall field verify all dimensions and be responsible for correctness of same. No extra charge or compensation will be allowed because of the difference between actual dimensions and measurements indicated on the drawings. Any difference which may be found shall be indicated to the Architect/Engineer for consideration before proceeding with the work. If there should be any discrepancy in dimensions in the drawings, the correct dimensions shall be determined by field conditions.

PART 7 - STANDARDS AND SUBSTITUTIONS

- 7.1 For a material, product or equipment of another manufacturer or supplier to be considered, the change must be submitted on the Substitution Sheet, stating specifically the make and include any descriptive literature or data sufficient for the Architect/Engineer to evaluate the proposal. The amount shall be added to or deducted from the base bid and indicated accordingly.
- 7.2 All proposals for substitution must be made prior to the bid and again prior to the award of the contracts and are subject to approval or rejection by the Architect/Engineer.

PART 8 - UNCORRECTED WORK

- 8.1 If the Owner deems it expedient to accept the work injured or not done in accordance with the contract(s), an equitable adjustment will be made with a proper deduction from the contract prior for unsatisfactory work.

PART 9 - WEATHER PROTECTION

- 9.1 It is the intent of these specifications that the Contractor shall protect their work and existing or adjacent property against weather, to maintain their work, materials, and apparatus, free from injury or damage in accordance with the General Conditions during the entire construction period. Work likely to be damaged shall be covered or protected at the end of each day's work.

Any work damaged by failure to provide protection above required shall be removed and replaced with new work at the Contractor's expense.

PART 10 - PROTECTION OF PREMISES

- 10.1 Every precaution shall be taken to protect the surrounding premises and buildings from damage during the course of construction. All damage to the premises or existing structures shall be replaced or repaired to the original condition at the expense of the Contractor causing the damage.

PART 11 - SHORING AND BRACING

- 11.1 Each Contractor shall provide all shoring and bracing required for safety and proper execution of their work. They shall remove these items when the work is completed.

PART 12 - CLEAN UP AND REMOVAL OF DEBRIS

- 12.1 Each Contractor and Subcontractor, upon completion of their portion of the work and at other times during construction as required by the Owner or Architect/Engineer, shall collect and remove all rubbish and debris pertaining to their work.

PART 13 - TEMPORARY SUPPORT FACILITIES

- 13.1 Each Contractor shall provide whatever facilities and services may be needed to properly support primary construction process and meet compliance requirements and governing regulations. Provide miscellaneous facilities as needed.

PART 14 - WASTE MATERIALS

- 14.1 Collect and containerize debris daily; remove from site minimum of twice weekly or as large quantities accumulate.

PART 15 - SECURITY AND PROTECTION

- 15.1 The General Contractor shall provide facilities and services as necessary to effectively protect property from losses and persons from injury during the course of construction. Each contractor shall be responsible for securing and protecting from loss any materials and equipment supplied under their contract.

- 15.2 Provide local approved barricades at hazardous locations, complete with the signs, general lighting, warning lights, and similar devices where appropriate or required. Barricades shall be provided to prevent casual entrance into the various construction areas by the public.

END OF SECTION

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SECTION 01 1020 – ALTERATION PROJECT PROCEDURES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Products and installation for patching and extending work.
- B. Transition and adjustments.
- C. Repair of damaged surfaces, finishes, and cleaning.

1.2 RELATED SECTIONS

- A. Section 01-3100 - Coordination and Meetings.
- B. Section 01-5000 - Construction Facilities and Temporary Controls: Temporary enclosures. Protection of installed work. Cleaning during construction.

PART 2 - PRODUCTS

2.1 PRODUCTS FOR PATCHING AND EXTENDING WORK

- A. New Materials: As specified in product Sections; match existing Products and work for patching and extending work.
- B. Type and Quality of Existing Products: Determine by inspection and testing Products where necessary, referring to existing Work as a standard.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that demolition is complete, and areas are ready for installation of new Work.
- B. Beginning of restoration Work means acceptance of existing conditions.

3.2 PREPARATION

- A. Cut, move, or remove items as necessary for access to alterations and renovation Work. Replace and restore at completion.
- B. Remove unsuitable material not marked for salvage, such as rotted wood, corroded metals, and deteriorated masonry and concrete. Replace materials as specified for finished Work.

- C. Remove debris and abandoned items from area and from concealed spaces.
- D. Prepare surface and remove surface finishes to provide for proper installation of new work and finishes.
- E. Close openings in exterior surfaces to protect existing work and salvage items from weather and extremes of temperature and humidity. Insulate ductwork and piping to prevent condensation in exposed areas.

3.3 INSTALLATION

- A. Coordinate work of alterations and renovations to expedite completion.
- B. Protect Designated Areas and Finishes: Complete in all respects including operational mechanical and electrical work.
- C. Remove, cut, and patch work in a manner to minimize damage and to provide a means of restoring Products and finishes to original condition.
- D. Refinish visible existing surfaces to remain in renovated rooms and spaces, to specified condition for each material, with a neat transition to adjacent finishes.
- E. Install Products as specified in individual Sections.

3.4 TRANSITIONS

- A. Where new Work abuts or aligns with existing, perform a smooth and even transition. Patched Work to match existing adjacent Work in texture and appearance.
- B. When finished surfaces are cut so that a smooth transition with new work is not possible, terminate existing surface along a straight line at a natural line of division and make recommendation to Architect/Engineer.

3.5 ADJUSTMENTS

- A. Where removal of partitions or walls results in adjacent spaces becoming one, rework floors, walls, and ceilings to a smooth plane without breaks, steps, or bulkheads.
- B. Where a change of plane of 1/4 inch or more occurs, submit recommendation for providing a smooth transition for Architect/Engineer review.
- C. Trim existing doors as necessary to clear new floor finish. Refinish trim as required.

3.6 REPAIR OF DAMAGED SURFACES

- A. Patch or replace portions of existing surfaces which are damaged, lifted, discolored, or showing other imperfections.
- B. Repair substrate prior to patching finish.

3.7 FINISHES

- A. Finish surfaces as specified in individual Product Sections.
- B. Finish patches to produce uniform finish and texture over entire area. When finish cannot be matched, refinish entire surface to nearest intersections.

3.8 CLEANING

- A. At completion provide cleaning as specified in Section 01-7700.

END OF SECTION

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Sandusky County Juvenile Justice Center

Statement of Confidentiality

As an independent contractor of the Sandusky County Juvenile Justice Center (SCJJC), I understand that my work will involve access to: juvenile residents and information thereof, employees of the SCJJC and information thereof and SCJJC operational information and records that are to be considered confidential. You are hereby required to maintain this information in a confidential manner.

Distribution or the reproduction of any record or information outside the intended and approved use is strictly prohibited.

I further understand that if I am found acting indiscreetly with confidential material or not protecting the confidentiality of a juvenile resident, the SCJJC and its operations, I will be asked to leave the facility and be barred from reentering. I understand this action to be necessary in order to maintain high professional standards and the integrity of the SCJJC.

I acknowledge my responsibility to adhere to the confidentiality requirement of the Court.

Employee Name (Print)

Signature of Employee

Date: _____

Director

**SANDUSKY COUNTY COMMERCIAL STAFF
BACKGROUND INVESTIGATION
DISCLOSURE FORM**

After reading the statements below, please complete, sign and return the form to:

**Sandusky County Juvenile Justice Center
Attn: Warren Brown
2351 Countryside Drive
Fremont, OH 43420
or email to wbrown@sanduskycountyoh.gov**

**WORKING WITHIN SANDUSKY COUNTY BUILDINGS AND OFFICES IS
CONTINGENT BASED UPON COMPLETION AND RESULTS OF A BACKGROUND
REPORT**

I understand that there will be investigative inquiries into my background in accordance with the Fair Credit Reporting Act (FCRA) and other applicable federal and state laws. As a condition of my candidacy for working in Sandusky County buildings and offices, such inquiries will include criminal and driving records, information related to my education and experience, and reasons for termination of employment from past employers.

I have a right to request disclosure of the nature and scope of the report, which will be provided to me upon written request.

I authorize, without reservation, any party or agency to furnish the above mentioned information:

Print Full Name _____

Social Security Number _____ / _____ / _____ DOB** _____

Current Address _____

City / State / Zip _____

Drivers' License Number _____ State _____

Applicant's Signature _____

***Date of Birth is being requested in order to obtain accurate retrieval of records.*
