

Project Announcement

The Sandusky County Board of Developmental Disabilities intends to contract for professional design services in connection with a proposed modification / addition of the current facility. Firms interested in being considered for a contract to provide a feasibility study and professional design services should reply with a statement of qualifications no later than 4:00 p.m. on January 8, 2024 (01.08.24). Four copies of the Statement of Qualifications (SOQ) are required. Statements received after this deadline will not be considered.

Statement of Qualifications should include information regarding the firm's history, education and experience of key technical personnel, the technical expertise of the firm's current staff, availability of staff, the firm's equipment and facilities, proximity of the firm's office and staff to the project location, references, and any previous work performed for Offices / Departments of Sandusky County, Ohio.

Statements of Qualifications should be transmitted to:

Sarah Zimmerman
Superintendent
1001 Castalia Street
Fremont, Ohio 43420

As required by Ohio Revised Code 153.65-71, responding firms will be evaluated. Following this evaluation, Sandusky County may enter into contract negotiations with the most highly qualified firm.

The project description is as follows:

The current facility has reached capacity and needs to expand to accommodate current needs and anticipated growth. The SCBDD campus houses DD administrative services, the School of Hope, and the Great Lakes Community Action Partner's (GLCAP) Senior Center and Weatherization program. The property is located on two parcels at 1001 and 1101 Castalia Road in Fremont, Ohio. In total, the parcels encompass 8.13 acres of existing buildings, parking lots, and agriculture ground. The scope of work does not incorporate projects for GLCAP's leased space except for a parking lot assessment and consideration.

Areas of need and exploration include the following:

- Evaluate the existing administrative wing to ensure efficient workflow and future growth.
- Relocate one department from the School of Hope wing to the administrative wing. This includes three offices.
- Create additional office space in the administrative wing.
- Relocate the existing IT room. Reconfigure and upgrade IT wiring throughout SCBDD wings.
- Create a lobby with technology, security, and safety features, which includes developing safe hallways and school during community events.
- Evaluate, develop, and ensure conference room spaces which are flexible with technology resources.
- Evaluate the development of a family-oriented meeting or activity space.
- Evaluate the preschool classrooms to reconfigure the space to expand the restrooms, add storage, increase usable floor space, and possibly add a sensory space.
- Evaluate the existing aquatic space for repurpose considerations.
- Evaluate and create a janitorial and supply space in the administrative wing.

- Evaluate efficient parking and traffic patterns to accommodate SCBDD, School of Hope, and GLCAP's Senior, Meals on Wheels, and Weather services and personnel.
- Evaluate storage needs. Consider the possibility of an external storage facility and internal space.

By order of the Board of Directors, Sandusky County Board of DD, Fremont, Ohio

Sarah Zimmerman - Superintendent

MNCO staff – please run this ad three times on 12.04.23, 12.11.23, and 12.18.23